

.../...../2020

Supplies - Contract notice - Open procedure

Poland-Warsaw:

2020/S

Contract notice

Supplies

Legal basis:

Directive 2014/24/UE

Section I: The Employer

I.1) Name and addresses

Official name: Institute of Meteorology and Water Management - National Research Institute

Postal address: 61 Podlesna Street

Town: Warszawa

NUTS code: PL911

Postal code: 01-673

Country: Poland

Contact person: Małgorzata Kozak-Dymarska

E-mail: BSprzetargi@imgw.pl

Phone.: +48 225694263

Websites:

Main address: <http://bip.imgw.pl>

Address of the buyer profile: <http://www.imgw.pl/>

I.2) Information about joint procurement

I.3) Communication

Access to procurement documents is restricted. Further information can be obtained at:
www.imgw.pl

Additional information can be obtained from: the abovementioned address

Bids or requests to participate must be submitted:
to the following address: *(please provide another address)*

Institute of Meteorology and Water Management - National Research Institute
61 Podlesna Street, (with the note: OVFMP 4A.4.3b - WORLD BANK)

Town: Warsaw

Postal code: 01-673

Country: Poland

Contact person: Małgorzata Kozak-Dymarska

Tel.: +48 225694263

E-mail: BSprzetargi@imgw.pl

NUTS code: PL

Websites:

main address: <http://www.imgw.pl/>

- I.4) **Type of the contracting authority**
Other type: National Research Institute
- I.5) **Main activity**
Other activity: hydrology, meteorology

Section II: Object

- II.1) **Scope of the procurement**
- II.1.1) **Title:** Personal Productivity and Office Equipment – Part 2 (printers)
Reference number: OVFMP 4A.4.3b
- II.1.2) **Main CPV code**
30232100-5 – Printers and plotters
- II.1.3) **Type of order**
Supplies
- II.1.4) **Short description:**
Contract OVFMP 4A.4.3b includes the following scope of work: Personal Productivity and Office Equipment – Part 2 (printers).

A detailed Description of the Object of the Order is contained in Section VII of the Bidding Document.

Bidding procedure will be conducted according to the procedures of the international competitive bidding (ICB) specified in the "World Bank Instruction: Orders for goods, works and non-consulting services under IBRD loans and IDA loans and grants implemented by World Bank Borrowers in January 2011, as amended in July 2014 ("World Bank Instruction on Procurement") and is open to all eligible bidders as defined in the World Bank Instruction on Procurement. In addition, please refer to sections 1.6 and 1.7, which present the World Bank's policy on conflicts of interest.

- II.1.5) **Estimated total value**
- II.1.6) **Information about lots**
This order is divided into lots: no
- II.2) **Description**
- II.2.1) **Title:** xxx
- II.2.2) **Additional CPV code(s):** xxx
- II.2.3) **Place of supply:**
NUTS Code: PL
Main investment locations: The investment will be implemented in Poland.
1. Kielce-Sukow, 2. Krosno, 3. Bielsko–Biala, 4. Katowice, 5. Lesko, 6. Nowy Sacz, 7. Raciborz, 8. Zakopane, 9. WOM Kasprowy (Zakopane), 10. Czestochowa, 11. Sandomierz, 12. Tarnow, 13. SHM Radawiec (Motycz), 14. Olsztyn, 15. Ketrzyn, 16. Kozenice, 17. Mikolajki, 18. Mlawa, 19. Plock, 20. Siedlce, 21. Sulejow, 22. Suwalki, 23. Terespol, 24. Wlodawa, 25. Zamosc, 26. Gorzow Wielkopolski, 27. Opole, 28. Wielun, 29. Jelenia Gora, 30. Kalisz, 31. Klodzko, 32. Pila, 33. Legnica, 34. Slubice, 35. Zielona Gora, 36. WOM Sniezka (Karpacz), 37. SH Radzyn (Slawa), 38. Kolo, 39. Leszno, 40. Wroclaw, 41. Slupsk,

42. Szczecin, 43. Torun, 44. Chojnice, 45. Milejewo, 46. Gdansk, 47. Hel, 48. Dzwirzyno, 49. Koszalin, 50. Leba, 51. Swinoujscie, 52. Ustka, 53. Poznan, 54. Wroclaw Strachowice, 55. Krakow, 56. Rzeszow, 57. Lodz-Lublinek, 58. Warszawa, 59. Legionowo, 60. Poznan, 61. Katowice, 62. Gdynia, 63. Bialystok.

II.2.4) Description of the procurement:

Contract OVFMP 4A.4.3b includes the following scope of work: Personal Productivity and Office Equipment – Part 2 (printers):

A detailed Description of the Object of the Order is included in the Bidding Documentation (in Section VII), which will be made available in English and Polish after submission of an application in electronic or paper form.

Interested eligible bidders may obtain a set of bidding documents in English and Polish, including

- all documentation in electronic form in PDF format by e-mail to the e-mail address indicated by the Bidders in the application;
- all paper-based documentation shall be sent immediately upon receipt to the postal address indicated by the bidders in the application by courier service,

After submitting the application in electronic form to an e-mail address: BSprzetargi@imgw.pl or in paper form to the following address:

Institute of Meteorology and Water Management
National Research Institute
(with the note: OVFMP 4A.4.3b - WORLD BANK)
Deliver in person: Ms. Małgorzata Kozak-Dymarska
61 Podlesna Street
01-673 Warsaw, Poland
Phone: +48 22 56 94 263
Fax number: +48 22 834 18 01
Website: www.imgw.pl

Along with the paper copy or documentation only in electronic version, the editable version of Section IV - Bidding Forms (in WORD DOC format) will also be provided.

In case of discrepancies, the paper version prevails.

The set of Bidding Documents in paper version will be sent by courier.

Bidders will also pay the cost of courier service (on delivery) to the address provided.

II.2.5) Award criteria

The requirements set out below

Price

II.2.6) Estimated value

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in days: 120

This contract is subject to renewal: no

II.2.10) Information about variants

Options: no

II.2.11) Information about options

Options: no

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds

The contract concerns a project/programme financed by the European Union: yes

Project identification number: OVFMP 4A.4.3b

The Republic of Poland received a loan from the World Bank to finance the costs of the Odra-Vistula Flood Management Project. The project will be co-financed by a loan from the Council of Europe Development Bank (CEB) and the state budget. The bidding procedure will be subject to the rules and procedures of the World Bank.

II.2.14) **Additional information**

Time for completion: Delivery lead time (according to Incoterms 2020):

Earliest Delivery Date: 28 days from the effective date of the Agreement.

The latest Delivery Date: 120 days from the effective date of the Contract.

The Purchaser requires a deposit.

The amount of the bid security shall be as appropriate: PLN 40'000

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: for details, see the bidding document.

III.1.2) **Economic and financial standing**

List and brief description of selection criteria: Selection criteria as stated in the procurement documents.

III.1.3) **Technical and professional ability**

List and brief description of selection criteria: Selection criteria as stated in the procurement documents.

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.2) **Contract performance conditions:**

III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: **06/10/2020**

Local time: 11:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English or Polish

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of bids**

Date: **06/10/2020**

Local time: 12:00

Place:

Institute of Meteorology and Water Management - National Research Institute

61 Podlesna Street

01-673 Warsaw, Poland

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

The Employer requires a bid security declaration.

All Bidders must be accompanied by a bid security for the amount: 40'000 PLN.

Interested eligible bidders may obtain further information from the Institute of Meteorology and Water Management - National Research Institute in Warsaw, Podleśna 61, 01-673 Warsaw, from Ms Małgorzata Kozak-Dymarska, e-mail: BSprzetargi@IMGW.pl and consult the bidding documents during working hours from 8.00 to 16.00 at the address below.

VI.4) **Procedures for review**

VI.4.1) **Review body**

Official name: x

Postal address: x

Place: x

Postcode: x

Country: Poland

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice: 24./08/2020**