

# SPECIFIC PROCUREMENT NOTICE

**THE REPUBLIC OF POLAND**

**ODRA-VISTULA FLOOD MANAGEMENT PROJECT**

Loan No. **IBRD 8524-PL**

Contract Title: „ **Personal Productivity and Office Equipment – Part 2 (printers)**”

**Reference No.** (as per Procurement Plan): Contract OVFMP **4A.4.3b**

The Republic of Poland has received financing from the World Bank toward the cost of the Odra-Vistula Flood Management Project, and intends to apply part of the proceeds toward payments under the contract for “Personal Productivity and Office Equipment – Part 2 (printers)”.

The Institute of Meteorology and Water Management - National Research Institute now invites sealed bids from eligible bidders for the contract described below:

Task description:

The OVFMP 4A.4.3b contract covers the following scope of work:

Personal Productivity and Office Equipment – Part 2 (printers).

A detailed Description of the Object of the Contract is included in Section VII of the Bidding Document.

Investment locations:

The investment will be implemented in Poland.

**Deliveries are to be made in agreement with the Purchaser in the following locations:**

RSHM Kielce-Sukow, 26-021 Daleszyce (1 set Mono A4)

RSHM Krosno, 38-400 Krosno (1 set Mono A4, 1 set Colour A4)

SHM Bielsko-Biala, 43-300 Bielsko-Biala (1 set Mono A4)

SHM Katowice, 40-508 Katowice (1 set Mono A4)

SHM Lesko, 38-600 Lesko (1 set Mono A4)

SHM Nowy Sacz, 33-300 Nowy Sacz (1 set Mono A4)

SHM Raciborz, 47-400 Raciborz (1 set Mono A4)

SHM Zakopane, 34-500 Zakopane (1 set Mono A4, 1 set Colour A4)

WOM Kasprowy, 34-500 Zakopane (1 set Mono A4)

ASS Czestochowa, 42-200 Czestochowa (1 set Mono A4)

ASS Sandomierz, 27-600 Sandomierz (1 set Mono A4)

ASS Tarnow, 33-100 Tarnow (1 set Mono A4)

SHM Radawiec, 21-030 Motycz (1 set Mono A4)

SHM Olsztyn, 10-802 Olsztyn (1 set Mono A4)

SM Ketrzyn, 11-400 Ketrzyn (1 set Mono A4)

SHM Kozenice, 26-900 Kozenice (1 set Mono A4)

SHM Mikolajki, 11-730 Mikolajki (1 set Mono A4)

SHM Mlawa, 06-500 Mlawa (1 set Mono A4)

SHM Plock, 09-402 Plock (1 set Mono A4)

SHM Siedlce, 08-103 Siedlce (1 set Mono A4)

SHM Sulejow, 97-330 Sulejow (1 set Mono A4)

SHM Suwalki, 16-400 Suwalki (1 set Mono A4)

SHM Terespol, 21-550 Terespol (1 set Mono A4)

SHM Wlodawa, 22-200 Wlodawa (1 set Mono A4)

SHM Zamosc, 22-400 Zamosc (1 set Mono A4)

RSHM OTKZ Gorzow Wlkp., 66-400 Gorzow Wielkopolski (1 set Mono A4, 1 set Colour A3, 1 set Plotter A1)

RSHM Opole, 45-029 Opole (1 set Mono A4)

RSHM Wielun, 98-300 Wielun (1 set Mono A4)  
SHM Jelenia Gora, 58-500 Jelenia Gora (1 set Mono A4)  
SHM Kalisz, 62-800 Kalisz (1 set Mono A4)  
SHM Klodzko, 57-300 Klodzko (1 set Mono A4)  
SHM Pila, 64-920 Pila (1 set Mono A4)  
SHM Legnica, 59-220 Legnica (1 set Mono A4)  
SHM Slubice, 69-100 Slubice (1 set Mono A4)  
SHM Zielona Gora, 65-331 Zielona Gora. (1 set Mono A4)  
WOM Sniezka, 58-540 Karpacz (1 set Mono A4)  
SH Radzyn, 67-410 Slawa (1 set Mono A4)  
ASS Kolo, 62-600 Kolo (1 set Mono A4)  
ASS Leszno, 64-100 Leszno (1 set Mono A4)  
SPA Wroclaw, 54-530 Wroclaw (1 set Mono A4, 1 set Colour A4)  
DSPO Slupsk, 76-200 Slupsk (2 sets Colour A4)  
SHM BPM Szczecin, 70-800 Szczecin-Dabie (1 set Mono A4, 1 set Colour A4, 1 set Plotter A1)  
SHM Torun, 87-100 Torun (1 set Mono A4, 1 set Colour A4)  
SHM Chojnice, 89-600 Chojnice (1 set Mono A4, 1 set Colour A3)  
SHM Milejewo, 82-316 Milejewo (1 set Mono A4)  
SH Gdansk, 80-690 Gdansk (1 set Mono A4)  
SHM Hel, 84-150 Hel (1 set Mono A4)  
SHM Dzwirzyno, 78-131 Dzwirzyno (1 set Mono A4)  
SHM Koszalin, 75-235 Koszalin (1 set Mono A4)  
SHM Leba, 84-360 Leba (1 set Mono A4)  
SHM Swinoujscie, 72-600 Swinoujscie (1 set Mono A4)  
SHM Ustka, 76-270 Ustka (1 set Mono A4)  
SHM LSM Poznan Lawica, 60-189 Poznan (1 set Mono A4)  
SHM LSM Wroclaw Strachowice, 54-530 Wroclaw (1 set Mono A4)  
SHM LSM Krakow Balice, 32-083 Balice (1 set Mono A4)  
SHM LSM Rzeszow Jasionka, 36-002 Rzeszow (1 set Mono A4)  
SHM LSM Lodz Lublinek, 94-328 ŁLodz-Lublinek (1 set Mono A4)  
SHM LSM Warszawa Okecie, 02-14 Warszawa (1 set Colour A4)  
Legionowo, 05-119 Legionowo (1 set Colour A4, 1 set Colour A3, 1 set Plotter A0)  
Warszawa, 01-673 Warszawa (28 sets Mono A4, 12 sets Colour A4, 10 sets Colour A3, 8 sets Mono A3, 2 sets Plotter A1)  
Poznan, 60-594 Poznan (1 set Mono A4, 3 sets Colour A3, 2 sets Mono A3, 1 set Plotter A1)  
Katowice, 40-045 Katowice (2 sets Colour A3)  
Krakow, 30-215 Krakow (1 set Mono A4, 5 sets Colour A3, 4 sets Mono A3, 1 set Plotter A1, 1 set Plotter A0)  
Gdynia, 81-342 Gdynia (3 sets Mono A4, 3 sets Colour A3, 2 sets Mono A3, 1 set Plotter A1)  
Bialystok, 15-950 Bialystok (2 sets Mono A4, 1 set Colour A4, 1 set Colour A3, 1 set Plotter A1)  
OTKZ Katowice, 40-844 Katowice (1 set Colour A3)  
Wroclaw, 51-616 Wroclaw (1 set Mono A4, 2 sets Colour A3, 3 sets Mono A3, 1 set Plotter A1)

Time to finish:

Delivery lead time (according to Incoterms rules):

Earliest Delivery Date: **28 days from the date of entry into force of the Contract.**

Latest Delivery Date: **120 days from the date of entry into force of the Contract.**

Bidding will be conducted through the International Competitive Bidding procedures as specified in the World Bank's [Guidelines: Procurement of Goods, Works and Non-Consulting Services under IBRD Loans and IDA Credits & Grants by World Bank Borrowers](#) dated January 2011, revised July 2014 ("Procurement Guidelines"), and it is open to all eligible bidders, as defined in the Procurement Guidelines. In addition, please refer to sections 1.6 and 1.7, which present the World Bank's policy on conflicts of interest.

Interested eligible bidders may obtain further information from the Institute of Meteorology and Water Management - National Research Institute in Warsaw at 61 Podlesna Street, 01-673 Warsaw with

**Ms. Malgorzata Kozak-Dymarska**, e-mail: [BSprzetargi@IMGW.pl](mailto:BSprzetargi@IMGW.pl) and inspect the bidding documents during office hours 08:00 to 16:00 at the address given below.

Interested eligible bidders may receive a set of bidding documents in Polish and/ or English, including:

- all electronic documentation in PDF format via e-mail to the e-mail address provided by the Bidder in the application;
- all paper documentation will be sent immediately after receiving the application to the postal address indicated by the Bidder in the application by courier,
- after submitting the application in electronic form to the e-mail address:

[BSprzetargi@imgw.pl](mailto:BSprzetargi@imgw.pl)

or in paper form to the following address:

Institute of Meteorology and Water Management  
National Research Institute  
(with the note: OVFMP 4A.4.3b - WORLD BANK)  
Deliver in person: **Ms. Malgorzata Kozak-Dymarska**  
61 Podlesna Street  
01-673 Warsaw, Poland  
Phone: +48 22 56 94 263  
Fax number: +48 22 834 18 01  
Website: [www.imgw.pl](http://www.imgw.pl)

Along with the paper copy or documentation only in electronic version, the editable version of Section IV - Offer forms (in WORD DOC format) will also be provided. In case of discrepancies, the paper version prevails.

**The set of Bidding Documents in paper version will be sent by courier. Bidders shall be charged for the cost of courier service (on delivery) to the address provided.**

Bids must be delivered to the address below on **06/10/2020 by 11:00**. Electronic bidding will not be permitted. Late bids will be rejected. Bids will be publicly opened in the presence of the bidders' designated representatives and anyone who choose to attend at the address below

Institute of Meteorology and Water Management  
National Research Institute  
**Ms. Malgorzata Kozak-Dymarska**  
61 Podlesna Street  
01-673 Warsaw, Poland  
**on 06/10/2020 at 12:00.**

All bids must be accompanied by a Bid Security.  
The amount of the bid security shall be: **40'000 PLN**

The address referred to above is:

Institute of Meteorology and Water Management  
National Research Institute  
(with the note: OVFMP 4A.4.3b - WORLD BANK)  
Deliver in person: **Ms. Malgorzata Kozak-Dymarska**  
61 Podlesna Street  
01-673 Warsaw, Poland  
Phone: +48 22 56 94 263  
Fax number: +48 22 834 18 01  
Website: [www.imgw.pl](http://www.imgw.pl)  
E-mail address: [BSprzetargi@imgw.pl](mailto:BSprzetargi@imgw.pl)