

Poland-Warsaw: Office equipment

2020/S 066-156812

Contract notice

Supplies

Legal basis:

Directive 2014/24/UE

Section I: Contracting authority

I.1) Name and addresses

Official name: Institute of Meteorology and Water Management - National Research Institute

Postal address: 61 Podlesna Street

Town: Warszawa

NUTS code: PL911

Postal code: 01-673

Country: Poland

Contact person: Małgorzata Kozak-Dymarska

E-mail: BSprzetargi@imgw.pl

Phone.: +48 225694263

Websites:

Main address: <http://www.imgw.pl/>

I.2) Information about joint procurement

I.3) Communication

Access to procurement documents is restricted. Further information can be obtained at:
www.imgw.pl

Additional information can be obtained from: the abovementioned address

Bids or requests to participate must be submitted:

to the following address: *(please provide another address)*

Institute of Meteorology and Water Management - National Research Institute

61 Podlesna Street, (with the note: OVFMP 4A.4.3a - WORLD BANK)

01-673 Warsaw, Poland,

Contact person: Małgorzata Kozak-Dymarska

Tel.: +48 225694263

E-mail: BSprzetargi@imgw.pl

NUTS code: PL911

Websites:

main address: <http://www.imgw.pl/>

I.4) Type of the contracting authority

Other type: National Research Institute

I.5) **Main activity**

Other activity: hydrology, meteorology

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:** ~~„Supply of individual destination office equipment OVFMP divided into three (3) lots:~~

„Personal Productivity and Office Equipment - Part 1 (computers)“

Divided into three (3) lots:

Lot no. 1 Individual destination office equipment – type: standard

Lot no. 2 Individual destination office equipment – type: advanced

Lot no. 3 Individual destination office equipment – type: specialized.”

Reference number: OVFMP 4A.4.3a

II.1.2) **Main CPV code**

30200000

II.1.3) **Type of order**

Supplies

II.1.4) **Short description:**

~~Supply of individual destination office equipment OVFMP (computers)~~

„Personal Productivity and Office Equipment - Part 1 (computers)“

divided into three (3) lots:

Lot no. 1 Individual destination office equipment – type: standard

Lot no. 2 Individual destination office equipment – type: advanced

Lot no. 3 Individual destination office equipment – type: specialized.”

(ref. No. OVFMP 4A.4.3a).

Bidding procedure will be conducted according to the procedures of the international competitive bidding (ICB) specified in the "World Bank Instruction: Orders for goods, works and non-consulting services under IBRD loans and IDA loans and grants implemented by World Bank Borrowers in January 2011, as amended in July 2014 ("World Bank Instruction on Procurement") and is open to all eligible bidders as defined in the World Bank Instruction on Procurement. In addition, please refer to sections 1.6 and 1.7, which present the World Bank's policy on conflicts of interest.

II.1.5) **Estimated total value**

II.1.6) **Information about lots**

This order is divided into lots: yes

Number of lots:3

* Offers can be submitted for

all lots

II.2) **Description**

II.2.1) **Title:** Individual destination office equipment – type: advanced

Lot no. 1

II.2.2) **Additional CPV code(s)**

30213000
30231300
48620000

II.2.3) **Place of supply:**

NUTS Code: PL

Investment locations: The investment will be implemented in Poland.

For Lot No. 1 of order in the following places:

1. Warsaw
2. Bialystok
3. Gdynia
4. Katowice
5. Krakow
6. Poznan
7. Wroclaw

II.2.4) **Description of the procurement:**

Contract OVFMP 4A.4.3a includes Individual destination office equipment – type: standard

A detailed description of the Object of the Order is included in the Bidding Documentation, which will be made available in Polish and / or English after submitting the application in electronic or paper form. Interested eligible bidders may receive a set of bidding documents in Polish and/ or English, including:

- all electronic documentation in PDF format via e-mail to the e-mail address provided by the Bidder in the application;
- all paper documentation will be sent immediately after receiving the application to the postal address indicated by the Bidders in the application by courier,
- after submitting the application in electronic form to the e-mail address:

BSprzetargi@imgw.pl

or in paper form to the following address:

Institute of Meteorology and Water Management

National Research Institute

(with the note: OVFMP 4A.4.3a - WORLD BANK)

Deliver in person: Ms. Małgorzata Kozak-Dymarska

61 Podlesna Street

01-673 Warsaw, Poland

Phone: +48 22 56 94 263

Fax number: +48 22 834 18 01

Website: www.imgw.pl

Along with the paper copy or documentation only in electronic version, the editable version of Section IV - Offer forms (in WORD DOC format) will also be provided.

In case of discrepancies, the paper version prevails.

The set of Bidding Documents in paper version will be sent by courier. Bidders will also bear the cost of courier delivery (on delivery) to the address provided.

II.2.5) **Award criteria**

Price

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 120

This contract is subject to renewal: no

II.2.10) **Information about variants**

Options: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or program financed by European Union funds:
yes.

Identification number of the project: 4A.4.3a

The Republic of Poland has received financing from the World Bank toward the cost of the Odra-Vistula Flood Management Project. The project will be co-financed from the Council of Europe Development Bank (CEB) loan and the state budget. The bidding procedure will be subject to World Bank regulations and procedures.

II.2.14) **Additional information**

Delivery lead time (according to Incoterms rules):

Earliest Delivery Date: 30 days from the date of entry into force of the Agreement.

Latest Delivery Date: 120 days from the date of entry into force of the Agreement.

The Employer requires bid security (for each part separately).

The amount of the bid security shall be as appropriate:

- for lot No 1 of the order: 150'000 PLN

II.2) **Description**

II.2.1) **Title:** Individual destination office equipment – type: advanced.

Lot no. 2

II.2.2) **Additional CPV code(s)**

30213000

30231300

48620000

II.2.3) **Place of supply:**

NUTS Code: PL

Investment locations:

The investment will be implemented in Poland.

For Lot No. 2

1. Warszawa

2. Gdynia

3. Krakow

4. Poznan

5. Wroclaw

II.2.4) **Description of the procurement:**

Contract OVFMP 4A.4.3a includes Individual destination office equipment – type: advanced.

A detailed description of the Object of the Order is included in the Bidding Documentation, which will be made available in Polish and / or English after submitting the application in electronic or paper form. Interested eligible bidders may receive a set of bidding documents in Polish and/ or English, including:

- all electronic documentation in PDF format via e-mail to the e-mail address provided by the Bidder in the application;
- all paper documentation will be sent immediately after receiving the application to the postal address indicated by the Bidders in the application by courier,
- after submitting the application in electronic form to the e-mail address:

BSprzetargi@imgw.pl

or in paper form to the following address:

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National Research Institute

(with the note: OVFMP 4A.4.3a - WORLD BANK)

Deliver in person: Ms. Małgorzata Kozak-Dymarska

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Phone: +48 22 56 94 263

Fax number: +48 22 834 18 01

Website: www.imgw.pl

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II.2.5) **Award criteria**

Criteria set out below

Price

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 120

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options:**

Option: no

II.2.12) **Information about electronic**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or program financed by European Union funds:
yes.

Identification number of the project: 4A.4.3a

The Republic of Poland has received financing from the World Bank toward the cost of the Odra-Vistula Flood Management Project. The project will be co-financed from the Council of Europe Development Bank (CEB) loan and the state budget. The bidding procedure will be subject to World Bank regulations and procedures

II.2.14) **Additional information**

Delivery lead time (according to Incoterms rules):

Earliest Delivery Date: 30 days from the date of entry into force of the Agreement.

Latest Delivery Date: 120 days from the date of entry into force of the Agreement.

The Employer requires bid security (for each part separately).

The amount of the bid security shall be as appropriate:

For lot No. 2 of the order: 40'000 PLN

II.2) **Description**

II.2.1) **Title:** Individual destination office equipment – type: specialized.

Lot no. 3

II.2.2) **Additional CPV code(s)**

30213000

30231300

48620000

II.2.3) **Place of supply:**

NUTS code: PL

The investment will be implemented in Poland.

Investment locations:

1. Warsaw
2. Bialystok
3. Gdynia
4. Katowice
5. Krakow
6. Poznan
7. Wroclaw

II.2.4) **Description of the procurement:**

Contract OVFMP 4A.4.3a includes Individual destination office equipment – type: specialized.

A detailed description of the Object of the Order is included in the Bidding Documentation, which will be made available in Polish and / or English after submitting the application in electronic or paper form. Interested eligible bidders may receive a set of bidding documents in Polish and/ or English, including:

- all electronic documentation in PDF format via e-mail to the e-mail address provided by the Bidder in the application;
- all paper documentation will be sent immediately after receiving the application to the postal address indicated by the Bidders in the application by courier,
- after submitting the application in electronic form to the e-mail address:

BSprzetargi@imgw.pl

or in paper form to the following address:

Institute of Meteorology and Water Management
National Research Institute
(with the note: OVFMP 4A.4.3a - WORLD BANK)
Deliver in person: Ms. Małgorzata Kozak-Dymarska
61 Podlesna Street
01-673 Warsaw, Poland
Phone: +48 22 56 94 263
Fax number: +48 22 834 18 01
Website: www.imgw.pl

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In case of discrepancies, the paper version prevails.

The set of Bidding Documents in paper version will be sent by courier. Bidders will also bear the cost of courier delivery (on delivery) to the address provided.

II.2.5) **Award criteria**

Criteria set out below

Price

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 120

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options:**

Option: no

II.2.12) **Information about electronic**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or program financed by European Union funds:
yes.

Identification number of the project: 4A.4.3a

The Republic of Poland has received financing from the World Bank toward the cost of the Odra-Vistula Flood Management Project. The project will be co-financed from the Council of Europe Development Bank (CEB) loan and the state budget. The bidding procedure will be subject to World Bank regulations and procedures

II.2.14) **Additional information**

Delivery lead time (according to Incoterms rules):

Earliest Delivery Date: 30 days from the date of entry into force of the Agreement.

Latest Delivery Date: 120 days from the date of entry into force of the Agreement.

The Employer requires bid security (for each part separately).

The amount of the bid security shall be as appropriate:

for lot 3 of the order: 10'000 PLN

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

- III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
List and brief description of conditions: Selection criteria as stated in the procurement documents.
- III.1.2) **Economic and financial standing**
List and brief description of selection criteria: Selection criteria as stated in the procurement documents.
- III.1.3) **Technical and professional ability**
List and brief description of selection criteria: Selection criteria as stated in the procurement documents.
- III.1.5) **Information about reserved contracts**
- III.2) **Conditions related to the contract**
- III.2.2) **Contract performance conditions:**
- III.2.3) **Information about staff responsible for the performance of the contract**

Section IV: Procedure

- IV.1) **Description**
- IV.1.1) **Type of procedure**
Open procedure
- IV.1.3) **Information about a framework agreement or a dynamic purchasing system**
- IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.1.6) **Information about electronic auction**
- IV.1.8) **Information about the Government Procurement Agreement (GPA)**
The procurement is covered by the Government Procurement Agreement: no
- IV.2) **Administrative information**
- IV.2.1) **Previous publication concerning this procedure**
- IV.2.2) **Time limit for receipt of tenders or requests to participate**
Date: ~~08/06/2020~~ **15/06/2020**
Local time: 11:00
- IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**
Polish, English
- IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**
Duration in months: 3 (from the date stated for receipt of tender)
- IV.2.7) **Conditions for opening of tenders**
Date: ~~08/06/2020~~ **15/06/2020**
Local time: 12:00

Place:
Institute of Meteorology and Water Management - National Research Institute
61 Podlesna Street
01-673 Warsaw, Poland

Section VI: Complementary information

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

The Employer requires bid security (for each part separately).

The amount of the bid security shall be as appropriate:

- for lot No 1 of the order: 150'000 PLN
- for lot No. 2 of the order: 40'000 PLN
- for lot 3 of the order: 10'000 PLN

Interested eligible bidders may obtain further information from the Institute of Meteorology and Water Management - National Research Institute in Warsaw at 61 Podlesna Street, 01-673 Warsaw with Ms. Małgorzata Kozak-Dymarska, e-mail: BSprzetargi@IMGW.pl and inspect the bidding documents during office hours 08:00 to 16:00 at the address given below.

VI.4) **Procedures for review**

VI.4.1) **Review body**

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice: 30/03/2020**